



119 Adkisson Way Taft, CA 93268 (661) 765-7234

## PERSONNEL COMMITTEE MEETING

Tuesday, December 5, 2023 at 8:30am

1. CALL TO ORDER

The meeting was called the meeting to order at 8:30am Those present were:

Adele Ward	Vice President
Jan Ashley	Board Member
Ryan Shultz	Executive Director
Robyn Melton	Clerk of the Board

2. PUBLIC INPUT

None

3. DISCUSSION- California Minimum Wage for Health Care Workers. The Committee asked the Executive Director and District Manager to evaluate this rate increase, and present a plan at a later date that is equitable for all staff. This change is scheduled to take effect on June 1, 2024.


4. DISCUSSION/RECOMMENDATION- California Mandatory 40 hours Paid Sick Leave. The Committee will recommend to the Board at the December regular Board meeting that the personal time off accrual rates be reduced to accommodate for the 40 hours of mandatory sick pay.

5. DISCUSSION/RECOMMENDATION TO APPROVE- COST OF LIVING RAISE FOR STAFF  
This item was tabled until the mandatory California minimum wage for health care workers is analyzed and presented in a future Personnel Committee Meeting.

6. REVIEW/RECOMMENDATION TO BOARD, DISTRICT CONTRIBUTIONS TO EMPLOYEE 403(B) RETIREMENT FUND

The June 2023 contribution amounts were reviewed and discussed. The Committee will recommend to the Board for approval at the regular Board Meeting of December 21, 2023, that the district contribute a 2% employer match to the 403(B) retirement accounts of qualified, participating staff members. The total amount of the contribution is approximately \$47,560.64.

7. COMMITTEE MEMBER INPUT  
None
8. CLOSED SESSION  
The Committee did not enter into Closed Session.
9. ADJOURNMENT  
Being no further business, a Motion was made to Adjourn. The meeting was adjourned at 9:22 am

Respectfully Submitted:   
Adele Ward, Committee Member